

Instructions for the students and staff as per the SOP w.e.f. 21/09/2020 Partial reopening of schools for students of 9th-12th

(As per guidelines of Ministry of health and family welfare and directions of education department's proposal to partially reopening of the schools on voluntarily basis for taking guidance).

1. Students will come to school by taking written consent from their parents in proper school Uniform and will inform the class in-charges before hand in the class group.
2. No student will be allowed to come from containment zone as identified by Chandigarh Administration and from the other areas of Tri -City.
3. Student will be allowed to carry light bag and water bottle only.
4. No food item from homes is allowed and no canteen item will be available.
5. Thermo screening of students and teachers will be done at the school main gate.
6. Generic Preventive Measures.
 - i. Physical distancing of at least 6 feet to be followed as far as feasible.
 - ii. Use of face covers/masks to be made mandatory.
 - iii. Frequent hand washing with soap (for at least 40-60 seconds) even when hands are not visibly dirty. Use of alcohol-based hand sanitizers (for at least 20 seconds) can be done wherever feasible.
 - iv. Respiratory etiquettes to be strictly followed. This involves strict practice of covering one's mouth and nose while coughing/sneezing with issue/handkerchief/flexed elbow and disposing off used tissues properly.
 - v. Self-monitoring of health by all and reporting of any illness at the earliest.
 - vi. Spitting shall be strictly prohibited.
 - vii. Installation & use of Aarogya Setu App may be advised wherever feasible.

From,

District Education Officer,
Chandigarh Administration.

To,

The Principal/Heads.
All Govt, Govt Aided & Private recognized Schools,
U.T. Chandigarh.

Memo No: DEO/UT/E-5/2020/23518
Dated Chandigarh the 18.09.2020

Subject: Guidelines regarding visit of students to schools w.e.f 21st September, 2020.

Kindly refer to this office mail dated 14.09.2020 regarding SOP issued by Ministry of Health and Family Welfare for partial reopening of schools.

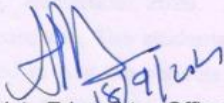
As already informed, Ministry of Home Affairs (MHA) Order No. 40-3/2020-DM-I (A) dated 29th August, 2020 allowed some activities in schools and SOP dated 08 September, 2020 issued by Ministry of Health and Family Welfare for partial reopening of schools for students of 9th to 12th Class for taking guidance from their teachers. All the schools have been asked to prepare a class-wise schedule as per the number of students visiting their schools.

- The SOPs issued by the Ministry of Health & Family Welfare, Govt. of India would be displayed on website of the school as well as prominent places in each school.
- The teaching and non-teaching employees concerned, up to 50 per cent of the strength, may be called to schools for online teaching or tele-counselling and related work. Instead of biometric attendance, alternate arrangements for contactless attendance shall be made by the school administration. Teachers will attend the school from 21st September, 2020. Teachers will be called as per the requirement of the schedule.
- The Principals and Heads of schools have been asked to specifically ensure that online or distance learning should continue to be permitted and encouraged and that students of Classes 9 to 12 should be permitted to visit their school on a voluntary basis only for taking guidance from their teachers. In the first phase of partial re-opening, the students of Board Classes, i.e. XII and X would be called, which would be followed by the students of Class XI, and the last phase would involve calling the students of Class IX. The students have to be called in two sessions of two hours each, with a gap of one and a half hour between the two sessions. It must be ensured by the Principals and Heads that not more than 15 students are seated in a single classroom, and this number must be restricted to 10 in case the size of classroom is small. Students can visit for guidance from 21st September, 2020.
- The students need to carry a written consent of their parents or guardians. The students and teachers residing in micro containment zones will not be allowed to visit the schools. Students, teachers and employees will also be advised not to visit areas falling within micro containment zones.

- Prior to resumption of activities, all work areas intended for teaching or demonstrations etc, including laboratories, other common utility areas shall be sanitised with one per cent sodium hypochlorite solution, with particular attention to frequently-touched surfaces. To ensure the same, Chief Engineer, MC has already initiated the sanitisation of all the schools, which would be completed by the 20th of Sept, 2020. Schools that were used as quarantine centres will be properly sanitised and deep cleaned before partial functioning is resumed.
- There would be provision of thermal screening at the entry points in the schools. The precautionary measures include teachers, employees and students ensuring physical distancing of at least six feet, use of face covers, frequent hand-washing, following respiratory etiquette, self-monitoring of health, and not spitting.
- There should be provision of sanitizers at the entry point of school as well as in each classroom. The Principals would ensure the provision of liquid soap and running water in all the toilets. Apart from this, one Class IV employee would be put on duty at each washroom to avoid cluttering in the toilets.
- The students would be discouraged to carry eatables to the school to avoid sharing amongst the peers. The canteens would not be allowed to open. The students would be encouraged to carry their own drinking water bottles. However, it will be ensured that there is provision of safe and clean drinking water; the Chief Engineer, Public Health has already been contacted for the same.
- For ensuring queue management, inside and outside the premises, specific markings on the floor with a gap of six feet should be made. Similarly, physical distancing shall also be maintained in staff rooms, and office areas.
- Weather permitting, outdoor spaces may be utilised for conducting teacher-student interactions, keeping in view the safety and security of students and physical distancing protocols.
- Assemblies, sports and events that can lead to overcrowding are strictly prohibited. The school should display state helpline numbers and also numbers of local health authorities to teachers, students, employees to contact in case of any emergency.
- As far as possible, there should be adequate intake of fresh air and cross-ventilation in all the rooms.

All the schools are directed to follow the above guidelines along with directions mentioned in the Ministry of Home Affairs (MHA) Order No. 40-3/2020-DM-I (A) dated 29th August, 2020 and SOP dated 08 September, 2020 issued by Ministry of Health and Family Welfare for partial reopening of schools for students of 9th to 12th Class for taking guidance from their teachers.

This is issued with the approval of Competent Authority.


 District Education Officer
 Chandigarh Administration